



GREATER LAKES
ASSOCIATION OF REALTORS®

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MLS Auto Pay Authorization

Auto Pay Authorization Form*

Designated Broker Name: _____ NRDS# _____

Company Name: _____ Phone Number: _____

I, _____, authorize the Greater Lakes Association of REALTORS® to charge my credit card for the monthly MLS fees for all those licensed at _____ on an ongoing basis. Any new licensed members will automatically be added to my autopay. I understand that this form is valid as long as I am a member of the Greater Lakes Association of REALTORS® or until I notify GLAR in writing to cancel the Auto Pay service.

Please allow up to 30 days from the date received by GLAR for the Auto Pay Service to take effect.

In the event a payment is declined for any reason, you will be responsible for making the payment online. For your records, you will still receive invoices while enrolled in the service. To prevent service fees and/or service interruption and reinstatement fees, please update your payment information via the member portal (<https://greaterlakesrealtors.com/>), or call GLAR with **ANY CHANGE** to your credit card information.

All fees & charges are non-refundable.

Signature: _____ Date: _____

**To be enrolled in the Auto Pay Service for your monthly MLS fees this form is to be signed and sent to the Association. You will want to make sure that you have saved your credit card information on the member portal or call the association with your credit card information and we can set it up for you.*

***Please note your credit card information is retained in E-Commerce. The Association does NOT retain credit card information.*

Please return this form to: office@greaterlakesrealtors.com