



# APPLICATION FOR GLAR MEMBERSHIP

Return completed application with payment (*call for prorated amount*), copy of real estate license and MLS Password & Security Agreement to GLAR, 15344 Pearl Dr., Baxter, MN 56425 or email to [office@greaterlakesrealtors.com](mailto:office@greaterlakesrealtors.com).  
 Questions: Call our office at 218-828-4567. Payment must be received for access to be granted.

**Please check the one Membership Type you are applying for:**

\_\_\_ Broker-Designated REALTOR® \_\_\_ Broker Ltd \_\_\_ Agent-REALTOR® \_\_\_ Appraiser

**GLAR  
will be  
my:**

\_\_\_ Primary Association (*pay NAR, State & Local to GLAR*)

**NAR + Assessment, State, Local**

\_\_\_ Secondary Association (*NAR & State dues paid to another association*)

\$ \_\_\_\_\_ (dues)

OTHER MEMBERSHIPS

Are you currently a member of any other Association of REALTORS®? \_\_\_ Yes \_\_\_ No

If Yes, Name of Association \_\_\_\_\_ Type of membership held: \_\_\_\_\_

Have you previously held a membership in any Association of REALTORS®? \_\_\_ Yes \_\_\_ No

If Yes, Name of Association \_\_\_\_\_ Type of membership held: \_\_\_\_\_

Do you hold, or have you ever held a real estate license in any other state? \_\_\_ Yes \_\_\_ No

If Yes, what state(s): \_\_\_\_\_

**NRDS #** \_\_\_\_\_ IF you have a NRDS number but can't remember it check here \_\_\_\_\_

Date of last Code of Ethics Course: \_\_\_\_\_  Letter of Good Standing included.

APPLICANT INFORMATION

**Name as shown on license (Very Important):**

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

AKA: \_\_\_\_\_ Maiden Name: \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

**Preferred Mailing Address:** \_\_\_ Home Address \_\_\_ Office Address

**Preferred Contact Number:** \_\_\_\_\_ Mobile Phone \_\_\_\_\_ Office Phone  
 (This is what will appear on all MLS listings)

**Preferred Unique (not shared) Email Address (required):** \_\_\_\_\_

**I will opt in to use the Forewarn Safety App (check one):** \_\_\_ YES \_\_\_ NO

MN Real Estate License # \_\_\_\_\_ Appraiser License # (If Applicable) \_\_\_\_\_

Date licensed with current Broker/Appraiser: \_\_\_\_/\_\_\_\_/\_\_\_\_

Real Estate Specialty (*pick one*): \_\_\_ Residential \_\_\_ Commercial \_\_\_ Resort \_\_\_ Land \_\_\_ Other

**Committee Volunteer Opportunities:** *I would like to be involved in the Association in the following areas:*

\_\_\_ Budget \_\_\_ Bylaws \_\_\_ Education \_\_\_ Governmental Affairs \_\_\_ Membership \_\_\_ MLS (Broker Only)  
 \_\_\_ Public Relations \_\_\_ Special Events \_\_\_ Technology

## OFFICE INFORMATION

Broker Office Name \_\_\_\_\_

Broker Office Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Office Telephone \_\_\_\_\_

Is office address provided above your principal place of business? \_\_\_Yes \_\_\_No

**If no, or if you have a branch address different from above please provide that address.**

Local Office Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## PROFESSIONAL INFORMATION

Are there any pending or unresolved ethics complaints against you? \_\_\_Yes \_\_\_No

Are you a party to a pending arbitration request? \_\_\_Yes \_\_\_No

Do you have any unsatisfied discipline pending? \_\_\_Yes \_\_\_No

Have you ever been sanctioned by the DOC? \_\_\_Yes \_\_\_No

Do you have any outstanding financial obligations due and/or owing to another local board/association, *ie* MLS fees, National Dues, State Dues? \_\_\_Yes \_\_\_No

Has your real estate license ever been suspended or revoked? \_\_\_Yes \_\_\_No

If "Yes", Please explain \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_Yes \_\_\_No If Yes, provide **Date** \_\_\_\_\_ and **Attach** explanation.

**Do you acknowledge that your use of the REALTOR® trademarks must comply with the National Association's trademark rules?** \_\_\_Yes \_\_\_No Go to NAR.REALTOR for more trademark information.

The term REALTOR® is a federally registered collective membership mark which identifies a real estate professional who is a member of the National Association and subscribes to its STRICT Code of Ethics. The National Association's Trademark Rules are set forth in the Membership Marks Manual, available at [www.nar.realtor](http://www.nar.realtor).

Article IV, Section 2, of the NAR Bylaws prohibits Member Boards from knowingly granting REALTOR® or REALTOR-ASSOCIATE® membership to any applicant who has an unfulfilled sanction pending which was imposed by another association of REALTORS® for violation of the Code of Ethics.

## BROKER MUST COMPLETE

### Principal Broker/Appraiser to Complete

MLS Permissions to be given to new member (please check one):

\_\_\_ **Head Broker:** Edit access to all listings with all office. (used only for principal brokers).

\_\_\_ **Office Broker:** Edit access to all listings within office (usually office staff).

\_\_\_ **Agent/Edit:** Can add and edit their own listings.

\_\_\_ **Agent/Edit Limited:** Can add and edit their own listings but Broker must approve before they can be made live.

\_\_\_ **Subscriber:** Can only edit the photos and open house on listings.

CHOOSE ONE FOR AGENT'S MLS ACCESS \_\_\_\_\_MATRIX \_\_\_\_\_FLEX

Principal Broker/Appraiser Signature \_\_\_\_\_ Date \_\_\_\_\_

**Membership Commitments**

*(Membership brings certain privileges and obligations that require compliance, including the following.)*

- **Dues/Fees:** There will be no refund of dues paid by the applicant unless applicant is denied membership. I agree that, if accepted for Membership in the Association, I shall pay the fees and dues when due.

New member fees and current year's prorated dues are due at time of application. Starting in September the following year's dues are included.

**MLS Fees = Monthly and Annual Dues = Every October.**

- **New Member Orientation:** I understand the fee will be returned to me in the event my application is not approved. I understand that I will be automatically signed up for next available classes for both the New Member Orientation and the Code of Ethics classes. In the event my application is approved, *I agree as a condition of membership to complete the indoctrination course (New Member Orientation) of GLAR, within 90 days of membership approval.*
- **Membership Commitment:** I agree that my act of paying dues shall evidence my initial and continuing commitment to abide by the Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®, Constitutions, Bylaws, Rules and Regulations, of the Greater Lakes Association of REALTORS®, the Minnesota Association of REALTORS®, and the National Association of REALTORS® and duty to arbitrate, all as from time to time amended. I understand that by paying these dues I am granted provisional membership until I am accepted by the Board of Directors. In the event that my application is approved, I agree as a condition of my membership to attend the New Member Orientation and the NAR Code of Ethics class within 90 days of membership approval. If required, I agree to satisfactorily complete the periodic Code of Ethics training. Finally, I consent that and authorize the Association to invite and receive information and comment about me from any member or other person. I agree that any information and comment furnished to the Association by any Member or other person in response to any such invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.
- Membership is final only upon approval by the Board of Directors and may be revoked should completion of any membership requirement, such as New Member Orientation, not be completed within the timeframe established in the Association's bylaws.

**Please initial:** \_\_\_\_\_

**NOTE:** *Applicant acknowledges that if accepted as a member and he/she subsequently resigns or is expelled from membership in the Association with an ethics complaint or arbitration request pending, the Board of Directors may condition renewal of membership upon applicant's verifications that he/she will submit to the pending ethics or arbitration proceeding and will abide by the decision of the Hearing Panel; or if applicant resigns or is expelled from membership without having complied with an award in arbitration, the Board of Directors may condition renewal of membership upon his/her payment of the award, plus any costs that have previously been established as due and payable in relation thereto, provided that the award and such costs have not in the interim, been otherwise satisfied.*

**Communications Consent:**

By signing below, I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any, may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted.

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

GLAR OFFICE USE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_