



Staff/Assistant Termination

Terminating Office Staff—*Fill out and check the appropriate Box to terminate an office staff/assistant.*

Staff/Assistant Name: _____

Staff/Assistant MLS ID number (NRDS/GLAR): _____

Office Name: _____

Date No Longer Employed with Your Office: _____

Reason for Cancellation:

Transfer to Another Office New Office Name: _____

Obtained Real Estate License *(fill out application for membership)*

Left Real Estate Industry

Whole Office Cancellation *(list names and NRDS/GLAR# of each staff/assistant on separate sheet)*

Deceased

Other: _____

COMMENTS/NOTES: _____

Designated Broker/Appraiser Name: _____

Designated Broker/Appraiser Signature: _____