



15344 Pearl Drive, Baxter MN 56425 Telephone 218-828-4567 Fax 218-829-8178 office@greaterlakesrealtors.com

Secretary/Assistant Data Form

1. Name: _____
 2. Company Name: _____
 3. I will be working on behalf of (please check one):
 The Entire Firm (Main office and Branch offices)
 One Office (please specify): _____
 A team of Agents* (please specify): _____
 A single Agent* (please specify): _____
- *Please note that you will need to use the team function. [Click here](#) to see instructions.*
4. Office Address: _____
 5. Office Phone: _____ - _____ - _____ FAX: _____ - _____ - _____
 6. Email address: _____
 7. On what date did you begin working in this office? _____
 8. Have you ever worked for another Association? Yes No NRDS# _____
 9. Do you have an active Real Estate license? _____
 10. Broker's Name: _____
 11. Broker's Signature: _____
 12. Secretary/Assistant Signature: _____

Date: _____

For GLAR Use:

NRDS #: _____ RAMCO _____ SENTRILOCK _____ CC _____ MS _____ MLS ACCESS INFO _____